Bismarck Police Department

To: Raffle Applicants

Applicants need to complete both pages of the attached forms, including signatures by their executive officer on the bottom of page one, and the CONSENT BY ELIGIBLE ORGANIZATION AND AUTHORIZATION TO INSPECT BANK RECORDS, on the bottom of page two, and submit them to the Bismarck Police Department at least thirty (30) days prior to the first day of the ticket sales. Also, applicants need to attach a copy or draft of the raffle ticket. If you will be using discounted tickets, ie 3 for $5, a copy or draft of the discounted raffle ticket also needs to be attached.

There is a $25 fee for applications which should be made payable to the City of Bismarck. To be eligible to conduct gaming, you must be a non-profit organization eligible to conduct gaming under the ND Games of Chance Laws and the Administrative Rules (Chapter 53-06.1 of NDCC and Article 99-01.2 of ND Administrative Code).

If you have any questions about the eligibility of your organization, please contact the gaming officer before paying the fee. This is a non-refundable fee.

DETECTIVE CHAD SPOTTS
Gaming Officer
Investigations Section

Keith Witt, Chief of Police
Phone: 701-223-1212 ★ FAX: 701-355-1927 ★ Tdd: 701-221-6820 ★ 700 S. Ninth Street ★ Bismarck, ND 58504-5899

APPLICATION FOR A LOCAL PERMIT OR CHARITY LOCAL PERMIT

OFFICE OF ATTORNEY GENERAL

SFN 9338 (06-2010)

Application for: ☐ Local Permit *☐ Charity Local Permit (one event per year)

Name of Non-profit Organization		Date(s) of Activity to	
Person Responsible for the Gaming Operation and the Disbursement of Net Income		Title	Business Phone Number
Business Address	City	State	Zip Code
Mailing Address (if different)	City	State	Zip Code
Name of Site Where Game(s) will be Conducted	Site Address		
City	State	Zip Code	County

Check the Game(s) to be Conducted: * Poker, Twenty-one, and Paddlewheels may be Conducted only by a Charity Local Permit.

☐ Bingo ☐ Raffle ☐ Calendar Raffle ☐ Sports Pool ☐ Poker * ☐ Twenty-one * ☐ Paddlewheels *

DESCRIPTION AND RETAIL VALUE OF PRIZES TO BE AWARDED

Game Type	Description of Prize	Retail Value of Prize	Game Type	Description of Prize	Retail Value of Prize

Total: $ (Limit $12,000 per year)

Intended uses of gaming proceeds: _____

Does the organization presently have a state gaming license? ☐ No ☐ Yes - If "Yes," the organization is not eligible for a local permit or charity local permit and should call the Office of Attorney General at 1-800-326-9240.

Has the organization received a charity local permit from this or another city or county for the fiscal year July 1 through June 30? ☐ No ☐ Yes - If "Yes," the organization does not qualify for a local permit or charity local permit.

Has the organization received a local permit from this or another city or county for the fiscal year July 1 through June 30? ☐ No ☐ Yes - If "Yes," indicate the total value of all prizes previously awarded: $_____. *This amount is part of the total prize limit of $12,000 per year.*

Signature of Organization's Top Executive Official	Date	Title	Business Phone Number

PRIZE RESTRICTIONS:

A single cash prize cannot exceed $2,500 and total cash prizes for a raffle cannot exceed $4,000 in one day.

The retail value of a merchandise prize cannot exceed $6,000.

The total of all cash prizes and retail value of all merchandise prizes for all games cannot exceed $12,000 per year.

If the value of the planned cash and merchandise prizes exceeds $12,000, the organization must reduce the prizes to this limit or apply for a state license with the Office of Attorney General.

LOCAL PERMIT AND CHARITY LOCAL PERMIT:

The major differences between a local permit and charity local permit are:

	Local Permit	Charity Local Permit
Number of events per year	Limited by prizes	One
Must file an information report	No	Yes
May pay employees compensation	Yes	No
Must use chips as wagers	No	Yes
Use of net income	Unrestricted	Restricted
Games allowed	Bingo Raffles Sports pools	Bingo Raffles Sports pools Poker Twenty-one Paddlewheels

Compared to a "local Permit," an organization with a "charity local permit" may conduct 3 more game types, but is restricted to 1 event per year, must file an information report with the city or county and Office of Attorney General, and disburse net income to eligible uses. These uses are described by North Dakota Century Code § 53-06.1-11.1(2) and North Dakota Administrative Code § 99-01.3-14-02. Refer to the backside of the "Report on a Charity Local Permit" form for a general list of eligible uses.

For a charity local permit, one method to ensure that the total of all cash prizes and retail value of all merchandise prizes do not exceed $12,000 is to charge each player a standard amount at the start of the event for a certain number or value of chips. If a player loses all of the player's chips, the player may re-buy chips. The player would play games and, at the end of the event, the organization would auction merchandise prizes to the players. The player who bid the highest number or value of chips for a prize would win that prize. For those players who have chips but did not successfully bid on a prize, the organization may redeem the chips for a predetermined cash value per chip. For this method, the value of the players' chips redeemed for cash is not a prize.

INFORMATION REQUIRED TO BE PREPRINTED ON A STANDARD RAFFLE TICKET:

1. Name of organization;
2. Ticket number;
3. Price of the ticket, including any discounted price;
4. Prize, description of an optional prize selectable by a winning player, or option to convert a merchandise prize to a cash prize that is limited to the lesser of the value of the merchandise prize or two thousand five hundred dollars. However, if there is insufficient space on a ticket to list each minor prize that has a retail price not exceeding twenty dollars, an organization may state the total number of minor prizes and their total retail price;
5. For a licensed organization, print "office of attorney general" and license number. For an organization that has a permit, print the authorizing city or county and permit number;
6. A statement that a person is or is not required to be present at a drawing to win;
7. Date and time of the drawing or drawings and, if the winning player is to be announced later, date and time of that announcement. For a calendar raffle, if the drawings are on a same day of the week or month, print the day and time of the drawing;
8. Location and street address of the drawing;
9. If a merchandise prize requires a title transfer involving the department of transportation, a statement that a winning player is or is not liable for sales or use tax;
10. If a purchase of a ticket or winning prize is restricted to a person of minimum age, a statement that a person must be at least "___" years of age to buy a ticket, or win a prize;
11. A statement that a purchase of the ticket is not a charitable donation;
12. If a secondary prize is an unguaranteed cash or merchandise prize, a statement that the prize is not guaranteed to be won and odds of winning the prize based on numbers of chances; and
13. If a prize is live beef or dairy cattle, horse, bison, sheep or pig, a statement that the winning player may convert the prize to a cash prize that is limited to the lesser of the market value of the animal or two thousand five hundred dollars.

I. CONSENT BY ELIGIBLE ORGANIZATION

_____ does hereby consent that local
(Write the full legal name of the eligible organization on the above line)

law enforcement officers and officers of the Attorney General and his agents may, at any time Games of Chance are being conducted, enter upon the site to observe the playing of Games of Chance and to enforce the law for any unauthorized game or practice.

_____ Date

_____ Chief Executive (i.e. Cmdr., Pres., etc.)

II. AUTHORIZATION TO INSPECT BANK RECORDS

_____ does hereby give authorization to
(Write the full legal name of the eligible organization on the above line)

local law enforcement officers and officers of the Attorney General and his agents to inspect bank records whenever necessary to fulfill the requirements of Gaming rules and laws.

_____ Date

_____ Chief Executive (i.e. Cmdr., Pres., etc.)

III. ACKNOWLEDGEMENT BY LOCAL LAW ENFORCEMENT OFFICIAL

I hereby acknowledge that I have been informed that the following named organization:

_____ will be conducting
(Write the full legal name of the eligible organization on the above line)

Games of Chance at the following locations: (list full legal name and address below)

NAME OF SITE	ADDRESS OF SITE
1.	
2.	
3.	

_____ Date

_____ City Chief of Police or County Sheriff